



XXXVIII Congreso Panamericano de Valuación UPAV - Chile 2024

COPAV 2024

7 y 8 de noviembre de 2024, Hotel Cumbres, Puerto Varas, Chile

REGULATIONS FOR THE CONTEST TO SELECT PAPERS TO BE PRESENTED AT THE XXXVIII UPAV CONGRESS

XXXVIII Congreso
Panamericano
de Valuación

Puerto Varas, Chile
2024



Asociación de Tasadores de Chile A.G.



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In accordance with the UPAV Congress Regulations, the **ASSOCIATION OF APPRAISERS OF CHILE A.G. - ASATCH** (hereinafter referred to as "ASATCH" or "the Organizers") issues this regulation and calls on professional appraisers, academics, researchers, and members of appraisal associations, related organizations, and higher education institutions to participate in the contest for the selection of papers to be presented at the XXXVIII Pan-American Valuation Congress, UPAV, Chile 2024 (hereinafter referred to as "The Congress").

CHAPTER I. GENERAL OBJECTIVES OF THE CONTEST

Art.1. The Pan-American Valuation Congress (COPAV) is the meeting point for valuation professionals in Ibero-America, and for all those who share UPAV's interest in strengthening the profession and improving the disciplines that make up the science of valuation.

Art.2. The general objectives of the Congress are:

- To provide an open space for analysis and discussion, where experiences and research results on current Valuation topics are shared.
- To promote research in the different fields of valuation and the construction of valuation knowledge.
- To share the results of scientific research with relevant results on valuation topics
- To propose specific solutions, methodologies, or criteria properly substantiated, which are applicable and considered an advancement and/or update to be used by the professional appraisers.
- To subject to debate, among congress participants, proposals and works related to the problems of disciplines linked to Valuation.
- To promote and share valuation practices to contribute to the construction of a more just and equitable society.
- To maintain and expand the UPAV library with the papers presented at the valuation congress for reference and consultation by its members.
- To highlight the importance of valuation as a tool for the stability and environmental, social and economic development of countries.
- To contribute to the Sustainable Development Goals (SDGs) established within the framework of the Global Compact and the 2030 Agenda on those topics related to valuation activity.

Art.3. Within the framework of the Pan-American Valuation Congress, spaces for participation have traditionally been provided for appraisers willing to share knowledge with their colleagues by presenting papers or lectures on topics of interest to participants. The selection of the papers presented at each congress, in these spaces, is carried out through a contest, and the best papers receive recognition at the closing session of the Congress.



XXXVIII Congreso Panamericano de Valuación UPAV - Chile 2024

COPAV 2024

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CHAPTER II. THEMATIC AND NATURE OF THE WORKS

Art. 4. The central theme of the Congress is: "Appraisal, Environment, and Sustainability".

In this version of the UPAV Congress, spaces are opened for participation in five categories of works:

- Thematic Axis Category - Environment and Sustainability
- Conventional Themes Category
- Tools or Valuation Solutions Category
- Academic Research Category
- Virtual Participation Category

Thematic Axis Category - Environment and Sustainability: These are works on topics related to the congress's central theme. They relate to:

- Valuation of environmental assets, natural resources, and environmental damage.
- Valuation and Sustainable Development Goals.
- Valuation and ESG topics (environmental, social, and governance).

Conventional Themes Category: These are works on topics that are traditionally addressed at UPAV congresses, such as those related to:

- Valuation of real estate, special real estate, real estate for development, business real estate, or cultural or architectural heritage real estate.
- Agricultural, livestock, and forestry valuation.
- Valuation of equipment, machinery, and industrial facilities.
- Valuation of operating companies, intangibles, financial instruments.

Tools or Valuation Solutions Category: These are works related to either of the two previous thematic approaches, which have the particularity of presenting a specific tool or solution to solve a particular problem that appraisers face in the application of a valuation methodology. They do not require the depth of conventional works, and their purpose will be to provide practical elements that participating appraisers at the congress can apply to their valuation activity immediately.

Academic Research Category: These are works related to any of the congress's two thematic approaches, which additionally meet the requirement of having been presented, graded, and approved as a thesis or final work of a formal postgraduate program in valuation (specialization, master's, or doctorate).

Note: This category is subject to separate regulations, so this regulation does not apply to the Academic Research Category.

Virtual Participation Category: While the previous categories require authors' physical presence for in-person presentations at the designated congress venues on specified dates, this virtual participation category aims to leverage the advantages of modern technologies and communication tools. It aims to provide a platform for remote participation, allowing presentations to be conducted



XXXVIII Congreso Panamericano de Valuación UPAV - Chile 2024

COPAV 2024

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online with some interaction with the audience. Notably, presentations featuring pre-recorded videos are not permitted.

Art. 5. Appraisal reports cannot be submitted as contest entries. However, adaptations of appraisal works for case studies and experiences based on real cases with general interest recommendations or conclusions may be accepted.

CHAPTER III. PARTICIPATION RULES AND SCHEDULE FOR CATEGORIES OTHER THAN THE ACADEMIC RESEARCH CATEGORY

Art. 6. Eligible participants include professional appraisers, academics, researchers, and members of associations affiliated with the **Pan-American Union of Valuation Associations (UPAV)**, as well as individuals from related organizations and higher education institutions.

The works participating in the contest may be submitted in the name of one or more authors (maximum three), natural persons.

Each Author or Authors may submit more than one proposal for consideration, and the Organizers may choose, from among all of them, more than one, without exceeding a maximum of three (3) presentations from the same author within the Congress, when they are of high interest for the purposes and objectives of The Congress.

Art. 7. Any member of the Congress Committees, including organizers and Technical Committee members, may participate. However, they are ineligible for awards, although they can present their work orally and have it published in the Congress proceedings. The same rules apply to special guests.

Art. 8. The submissions must be "Original, Innovative, and Unpublished," not previously presented at UPAV Congresses or published in local or international journals. The author will bear sole responsibility for any copyright claims from third parties in the future. To ensure compliance, the author must provide a statement affirming the originality and unpublished nature of the work.

Any compilation, transcription, or translation will be rejected, as well as reproductions or adaptations of other works and papers that reflect the commercial promotion of a particular brand or company.

Art. 9. The language of the technical communications will be Spanish, English, or Portuguese.

Art. 10. The paper selection process has the following **steps**:

- 1) Presentation of the topic proposal (300-word abstract)
- 2) Preselection of topics
- 3) Submission of the complete papers
- 4) Selection of papers
- 5) Delivery of PowerPoint presentations
- 6) Presentation at the congress of the selected papers



XXXVIII Congreso Panamericano de Valuación UPAV - Chile 2024

COPAV 2024

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Art. 11. The closing dates for each step of the process are indicated in the following Schedule:

Activity	Final Date	Time (Chile time)
Closing of topic proposal submissions	April 15, 2024	23:59 hours
Communication of topic preselection	May 8, 2024	23:59 hours
Closing of complete paper submissions	July 8, 2024	23:59 hours
Communication of paper selection for presentation	August 8, 2024	23:59 hours
Delivery of PowerPoint files to be used for the presentation	October 25, 2024	23:59 hours
Presentation at the Congress of the selected papers	November 7 or 8, 2024	xxx

CHAPTER IV. TOPIC PROPOSAL (ABSTRACT)

Art. 12. The Topic Proposal corresponds to an abstract of the work to be developed, presented in a Microsoft Word digital file, in Letter size (8.5" x 11") or (21.6 cm x 27.9 cm), with all margins (top, bottom, left, and right) of 2.5 cm, written in Arial font size 11, with single spacing and justified alignment, with a maximum of 300 words, including the title.

This Topic Proposal will only include the title and description of the topic. The name of the author or any reference alluding to it **MUST NOT** appear, as it is of interest to the Organizers to have an additional element of transparency and impartiality, so confidentiality will be maintained regarding the author or authors of the work. Topic proposals that do not comply with this requirement will not be considered in the evaluation.

The Topic Proposals will be sent to the email concursoupav2024@asatch.cl, as an attached file.

The sender's email should indicate: the name and surnames of the author or authors, email addresses, country of origin, contact information via telephone or mobile, as well as confirmation of full acceptance of this regulation. The sender will include, in the accompanying email, the formal declaration of the author stating that the work to be presented is original, unpublished, and has not been previously presented at any congress or international valuation meeting. In the case of having multiple authors, it will be indicated who the interlocutor author is, who will be the only person with whom official communications will be made.

Topic proposals not received through the mentioned address or those that do not meet the formal requirements stated in this regulation will not be admitted. The Topic Proposals will be archived in a restricted area accessible exclusively by the Technical Committee.

Only Topic Proposals received within the deadlines indicated in the schedule will be admitted.

The evaluators of the Topic Proposals will not have access to the sender's email, and they will only receive the proposal file without any identification of the author or authors.



XXXVIII Congreso Panamericano de Valuación UPAV - Chile 2024

COPAV 2024

7 y 8 de noviembre de 2024, Hotel Cumbres, Puerto Varas, Chile

Art. 13. Communication to preselected authors. The Organizers will inform the authors of the Topic Proposals received, within the deadlines indicated in the schedule, whether they have been selected or not for the submission of the Complete Paper; for these purposes, the Organizers will communicate only with the interlocutor author.

CHAPTER V. COMPLETE PAPERS

Art. 14. Those selected must submit, within the deadlines indicated in the schedule, the Complete Papers according to the following specifications:

- a) To preserve the additional element of transparency, they **MUST NOT** indicate the name of the author or authors. The body of the work should not contain any type of author identification, nor any possibility of direct or indirect author identification. Papers containing any author identification will be disqualified.
- b) Complete Papers must be submitted in a Microsoft Word digital file, in Letter size (8.5" x 11") or (21.6 cm x 27.9 cm), with all margins (top, bottom, left, and right) of 2.5 cm, written in Arial font size 11, with single spacing and justified alignment. They should occupy a maximum of thirty (30) pages including cover, abstract, table of contents, and bibliography.
- c) As a header, in no more than three (3) lines, the XXXVIII Pan-American Congress UPAV - CHILE 2024, with the name or theme of the Paper, should be identified, and the pages of the body of the work should be numbered in the bottom right, indicating also on each of them the total number of pages of the body. The Organizers will send a model sheet or template for the presentation of the Full Papers.
- d) Illustrative annexes may be added, additional to the thirty (30) pages of the afore mentioned work, if applicable, with no length limit, whose pages must be numbered in the bottom center, also indicating on each of them "Annexes" and the total number of pages of the annexes.
- e) The maximum file size must be 10 MB, in "PDF" format.
- f) Files larger than 10 MB will be automatically rejected, which will be informed to the main author of the work.
- g) No logo or watermark of any kind should be inserted.
- h) Complete Papers should be sent to the email concursoupav2024@asatch.cl . Complete papers received by a means other than the indicated email will not be accepted. Nor will those that do not meet the formal requirements set forth in this regulation be accepted.
- i) Complete papers will be archived in a restricted area of exclusive access by the Organizers.
- j) Only Complete Papers received within the deadlines indicated in the schedule will be accepted.

Art. 15. Communication to selected authors. The Organizers will inform the authors of the participating Complete Papers, within the deadlines indicated in the schedule, whether they have been selected or not to present their work as a Paper within the framework of the Congress. For these purposes, the Organizers will communicate only with the interlocutor author.

CHAPTER VI. PRESENTATION

Art. 16. For eligibility for awards, the selected Complete Papers must be presented in person by at least one of the authors. The presentations will take place at the Congress venue in Puerto Varas (Chile) on November 7 and 8, 2024, at times and locations specified by the Organizers.



XXXVIII Congreso Panamericano de Valuación UPAV - Chile 2024

COPAV 2024

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Art. 17. Presentations must be supported by PowerPoint slides to be displayed at the Congress. Authors must use the PowerPoint template provided by the Organizers. Including logos or commercial mentions in the presentation is prohibited. PowerPoint files must be submitted prior to the congress dates, as outlined in Art.11. The Technical Committee reserves the right to request adjustments to the presentations if necessary.

Art. 18. Each presentation will be limited to a maximum of 30 minutes, focusing on presenting the central idea of the work and its primary conclusions or recommendations. Additionally, there will be a 10-minute period for audience questions at the end, which will be facilitated by the presentation moderator appointed by the Organizers.

NOTE: The Organizers reserve the right to modify the presentation times, and any such changes will be promptly communicated to the presenters for necessary adjustments to their presentations.

CHAPTER VII. TECHNICAL COMMITTEE

Art. 19. The Technical Committee of the Congress comprises distinguished members of UPAV and ASATCH. The Organizers entrust the Technical Committee with tasks related to formulating regulations, organizing, studying, evaluating, and selecting Topic Proposals, Complete Papers, and Papers for presentation, as well as overseeing the overall contest and application of this regulation.

The Technical Committee may establish an Evaluation Team or Jury with full authority and discretion to select Topic Proposals advancing to the next stage of Complete Papers, and from the Complete Papers, those chosen for presentation at the Congress.

Art. 20. The decisions of the Technical Committee regarding the application of this regulation shall be final and not subject to appeal.

CHAPTER VIII. INTELLECTUAL PROPERTY

Art. 21. The authors retain the intellectual property rights of the works they submit for participation. By participating, authors grant the Pan-American Union of Valuation Associations (UPAV) the right to use and publish their works in:

- The material to be delivered to the Congress participants, in PDF archives, physical and/or digital (USB/CD Memory) format.
- On the Websites of UPAV and/or the Congress.
- In the printed or digital document that will collect the Congress Proceedings.
- Any other academic or professional use, always mentioning the author's name.

Neither UPAV, nor ASATCH, nor the Technical Committee assume any responsibility for the opinions expressed in the presented works, which will be entirely the responsibility of the author or authors.

Art. 22. Downloading of the Papers and supporting material provided from the ASATCH, UPAV, and Congress website pages and USB or CD Memory is permitted, but they may not be reproduced or transmitted in any other format, electronic, mechanical, photocopying, recording, or other dissemination means without the prior written permission of the author and UPAV.



XXXVIII Congreso Panamericano de Valuación UPAV - Chile 2024

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CHAPTER IX. CERTIFICATIONS, AWARDS AND HONORARY MENTIONS

Art. 23. Each author of the papers approved for presentation at the Congress will receive a Certificate of Participation, awarded after their presentation

Art. 24. During the Closing Plenary of the Congress, awards will be granted as follows:

- The two (2) best papers in the Thematic Axis Category - Environment and Sustainability
- The two (2) best papers in the Conventional Themes Category
- Best paper in the Tools or Valuation Solutions Category
- Best paper in the Academic Research Category
- Best paper in the Virtual Participation Category

Honorary mentions may be given to papers that do not meet the award criteria, at the discretion of the Technical Committee. However, both awards for the best papers and honorary mentions may remain vacant.

Art 25. Neither the Pan-American Union of Valuation Associations - UPAV, nor the Organizers, nor the Congress shall have any remunerative obligation to the participants in this contest.

However, concessions or awards may be granted, which will be defined by the Organizers and announced in due course on the congress website. These recognitions shall not be considered as payment or remuneration for the work performed.

CHAPTER X. FINAL PROVISIONS

Art. 26. Any omissions in this Regulation will be evaluated and judged by the Technical Committee to provide definitive solutions to each situation.

Art. 27. The submission of Topic Proposals for the Congress establishes the total acceptance of these Regulations.

Art. 28. The Congress Technical Committee may make changes or adjustments to these Regulations, which will be duly informed in a timely manner.